

國立中興大學附屬臺中高級農業職業學校
學年度第 學期學生學籍異動申請書

The Affiliated Taichung Senior Agricultural Vocational High School of National Chung Hsing University
Application for Student Status Change ____ Semester, Academic Year _____

申請日期： 年 月 日
Date:

學生 基本 資料	班級 Class		學號 Stu. ID		姓名 Name		性別 Gender		簽章 Signature	
	身分證 號 ID						監護人簽章 Signature of Guardian			
	住址 Address	□□□					電話	Home Phone: Cell Phone:		
項目	<input type="checkbox"/> 休學 Suspension of Study <input type="checkbox"/> 轉學 Transfer <input type="checkbox"/> 放棄學籍 Withdrawal of Student Status <input type="checkbox"/> 延長休學 Extension of Suspension <input type="checkbox"/> 轉學(休學中) Transfer (During Suspension) <input type="checkbox"/> 放棄學籍(休學中) Withdrawal of Student Status (During Suspension)									
異動事項	<input type="checkbox"/> 休學，規劃從事 _____ Suspension of Study, planning to engage in _____ <input type="checkbox"/> 轉學，預定轉(校名) _____ Transfer, intended school: _____ <input type="checkbox"/> 放棄學籍，請說明 _____ Withdrawal of Student Status, please specify: _____ <input type="checkbox"/> 其他，請說明 _____ Other, please specify: _____				異動原因	【個人因素 / Personal Factors】 <input type="checkbox"/> 健康因素 — Health Reasons <input type="checkbox"/> 志趣不合 — Mismatch of Interests <input type="checkbox"/> 重考 — Retake Entrance Exam <input type="checkbox"/> 行為問題，輔導轉學 — Behavioral Issues, Transfer upon Counseling <input type="checkbox"/> 人際因素 — Interpersonal Difficulties <input type="checkbox"/> 缺曠過多 — Excessive Absences <input type="checkbox"/> 學習困難 — Learning Difficulties <input type="checkbox"/> 其他，請說明 _____ — Other, please specify _____ 【家庭因素 / Family Factors】 <input type="checkbox"/> 經濟問題 — Financial Problems <input type="checkbox"/> 父母問題 — Parental Issues <input type="checkbox"/> 搬家 — Relocation <input type="checkbox"/> 其他，請說明 _____ — Other, please specify _____				
導師 Homeroom Teacher		學務處	健康中心 Health Center		圖書館 Library					
科主任 Department Director			訓育組 Discipline Section		輔導處主任 Director of Counseling Office					
輔導教官 Guidance Officer			生輔組 Student Life Counseling Section		出納組 Cashier Section					
辦妥日期 Date of Completion			主任 Director of Student Affairs		員生社 Campus Shop					
教務處 Office of Academic Affairs	承辦 Handled by		註冊組長 Registrar		教務主任 Director of Academic Affairs					
校長 Principal										

【注意事項】

- 一、辦理程序：填妥基本資料及監護人簽章後，先請導師及科主任簽章後再至各處室辦理。
(教務處欄內不需會簽，延長休學或休學中辦理轉學、放棄學籍者，請科主任、輔導處主任、健康中心簽章即可，需繳保險費者，請再至出納組繳費)
- 二、本申請書辦妥後須與學生證一起繳回註冊組，以核發證明書，未繳回者以未完成手續論。
- 三、轉學需另繳光面脫帽半身之一吋相片一張。
- 四、請生活輔導組查核學生是否超過曠課時數。

Note:

1. **Procedure:** Complete the basic information and obtain the guardian's signature. Then, have the form signed by the homeroom teacher and department director before submitting it to the relevant offices. (No co-signature is required from the Academic Affairs Office. For extended suspension of study, transfer during suspension of study, or withdrawal of student status, signatures from the department director, counseling office director, and health center are sufficient. If insurance fees are required, please pay at the cashier's office.)
2. This application form, once completed, must be submitted to the Registrar's Section along with the student ID card to obtain a certificate. Failure to submit the student ID will be considered an incomplete procedure.
3. For transfers, an additional 1-inch, half-body photo is required.
4. Please have the Student Life Counseling Section verify whether the student has exceeded the allowed number of absence.